

PTA Meeting Minutes
Thursday 7th November 2013

Apologies

Julia C, Karen G, Emily Campbell, Mandy G, Ian Elkington, Bex W.

Present

Helen Lune, Rebecca Andrews, Karen Randall, Allison, Andrea, Sarah, Sarah, Suzanne, Jenny, Janice, Nic, Jane, Jannet, Madeleine, Lou

Treasurers report

Summary of profits from the year as follows:

Bingo £192.25

Mini Christmas fayre £110 (previous full fayre £1000)

Easter hunt £375

Easter raffle £106

Fathers day no profits yet

Film night £224

Halloween disco £615 (previous year £522)

Mothers day £506

Raffles at various shows £699

Race night £314

Summer fete £2081

Spring disco £406

Shopping bags £346

Profit of £6000

Expenditure of £2200 on things like Christmas presents, IMPS bus, insurance trips etc.

So overall profit £3800

Total in bank £14214 plus £2099 (savings account)

Funding requests

Requests were made to fund the IMPS coach £180. This is something that year 6 do every year where they visit A&E, fire service etc learn important life skills/safety.

Funding **agreed**.

Request was made by Mrs Excel for funding to help students attend the Oxfordshire book awards £100. Funding **agreed**. Trip taking place 8th November at least two students from every class are attending (KS2 children).

Miss Lune requested a metal shed for yr1 to store their scooters etc in to prevent damage when unwanted visitors come onsite at night. One of the PTA is able to get a good discount at Homebase so they will look into this and a good padlock and get back to us with costs but funding approved as it will save us money in the long run by not having to replace equipment so frequently. Suzanne asked for a letter to be written to take with her to see if more discount could be obtained. Funding **pending** depending on cost.

Sarah is still looking into bench's and picnic tables as some were very expensive and she will look at some that are made from recycled plastics. Feed back at the next meeting or email before.

Feedback re Halloween disco

The disco went well but, staff were upset at the mess left in the classrooms that were used for the parents café as some younger children got hold of equipment and made a mess. Rather than not have the café as they felt it was good for the younger pupils to have this as back up that maybe it would be held in a different classroom next time and perhaps put paper and crayons out for younger visitors to be kept occupied - to be supplied by the PTA.

Film Night

Date had to be changed due to a trip. New date is November 22nd. Film night will start straight after school and finish 5:30pm students can bring a pillow, popcorn and a drink will be provided. A letter will go out which tickets can be purchased from or bought on the day.

Of the films that the students had picked it was agreed to show the Lorax and the original Charlie and the Chocolate Factory as these are of the same length.

Matched Funding

Nic had found some information on matched funding where companies will match or give a matched % of the funds that one of their employees raise at a fundraising event such as PTA events. This is very easy money that boosts the fund raising, with little effort on our part. A list of companies that do match funding has been obtained (although any company can do it if they want) and this will go into the letter for parents explaining the benefits.

Suggestions for fundraising

Family quiz and dinner night

Pamper evening

Treasure hunt

Parents disco

All to be discussed more or timetabled in at Jan meeting.

Christmas fayre 6TH Dec 6-8pm.

An error was made and tables will be charged at £10 a table (it was felt it would be bad to ask those already booked for more money and it was only 3) plus a raffle prize. We can have up to 25 stalls though this was unclear if it was including the school stall.

Brass band booked by Karen, Nic to write thank you and confirmation letter. Karen to pass on contact details pls.

Secret present room gifts left over from fathers and mothers day to be sold if not specific to the day but more gifts need to be purchased. Discussed raising the price but decided against. Sarah and Lou to source more men's gifts. Jane and Bex to source ladies gifts.

Having a craft stall was discussed and Sarah will arrange this to do tile decoration. Allison to book the stalls and see about costs to advertise in local press. Allison to email with costs and PTA will vote if worthwhile. Madeleine will advertise on Facebook sites and coordinate with Allison.

Santa's grotto

Miss Andrews to ask Mr. Baxter to be Santa and Mr. Doug to be an elf spreading Christmas joy and to confuse the older students!

Receipts for the event to either be given in on the night or before and they will be paid or contact Janet for the cash before purchases are made, contact either by phone or the PTA box in reception.

Requests for volunteers to be included in PTA letter to parents

Tombola at fayre

Chocolate and bottles to be provided by children (any years). Mystery jars can also be donated. Please state only nice things in mystery jars in letter.

Meeting to discuss and final plans for all volunteers only for Christmas fayre
Wednesday 27th November 6pm

Any other business

PTA to look at investing in Popcorn machines Lou to look into this.

Café-We are in drastic need of mugs so please donate a mug will be included in PTA letter.

Next meeting full meeting-
9th Jan 2014.