

PTA Meeting Minutes
Thursday 3rd October 2013

Apologies

Jane Hickling, Ruth Torrance, Bex West, Janet Walden, Madeleine Puzey, Emily Campbell

Present

Julia Card (chair), Ian Elkington (headteacher), Helen Lune (staff), Rebecca Andrews (staff), Karen Randall (staff), Allison, Andrea, Sarah, Sarah, Suzanne, Jenny, Janice, Karen, Nic (secretary).

Halloween disco.

Date discussed and set as Friday 25th October.

Foundation stage, year 1, year 2 and year 3 would be 5:45- 6:45pm. Each child will receive some sweets and a drink. There will be no crisps.

Parents café to run so that no parents are in the disco. Volunteers for café – Sarah and Suzanne at both sessions Janice, Jenny, and Allison to help with first session Karen to help with second.

KS2 7:00-8pm discussed if they should have their own money to spend or include in ticket price. Decided on a credit card system, so they gave their sweet money in when entering and they were given a card or stamped hand with how much they have to spend, to stop monies being lost. Julia to buy tuck shop stock. A limit to be decided.

Disco tickets £2. Tickets will be sold Wednesday and Thursday before the disco.

Year 6 will decorate the hall and make decorations. They will also bag up the sweets for the KS1 snack.

Ian to check how many can be in the hall for a disco.

DVD Night

Timings need to be considered i.e. films need to be same length. Suggested to do it straight after school, children can bring a teddy and pillow in. let them choose from two films. School council to decide on film choices or carry out a poll. Parents to give permission or preference on reply slip if a film is PG.

Provisional date- Friday 29th November 2013

School competition 'design a poster to advertise the night', school council to pick winner. Competition needs to be mentioned in the newsletter.

Christmas Fayre

Janice to find out town lights switch on so we don't clash – Janice has found out that the lights are being switched on Thursday 28th November. Thank you Janice for finding this out!

Provisional date- 6th December 6pm start, 8pm finish stalls come set up from 5pm

Discussed having music playing all around school and suggested getting a brass band or salvation army band to play. Karen G to sort.

Café – hot dogs, mince pies, stollen, teas and mulled wine.

Two tombola stalls; one bottles only but to make clear that it can be any type of bottle not just alcohol (i.e. shampoo, lemonade) and the donations are to be from KS2. The other tombola can be anything else and donated by KS1.

Mystery Jars note needs to be put in newsletter explaining what is ok to go in the jar and what is not ok.

School bag stall and Sarah to look into other items that could be purchased with logo on i.e. scarves and hats.

Santa's grotto in foundation – a new santa may need to be found? Someone to take pictures needed.

Suggested school staff buy in craft materials and make craft kits to sell. Also how about a treasure map where you buy a square and winner gets a prize, it can be a Christmas scene?

Secret present room - maybe next door to café so parents can have a cup of tea whilst children pay to go in pick and wrap a present, we could use some of the mother's/father's day stock?

Stalls will cost £5 plus a raffle prize, pay up front and non-refundable. Standard trestle table.

Sarah to approach a Body Shop representative and a cake stall

Karen approach Jean Tippet

Jane Gough has said she will do face painting at crimbo fayre for us and Andrea has a aloe vera stall interested and I will forward the details to allison when I have them.

Allison to approach other stalls aiming for 20-25 stalls. Nic to obtain a list to help Allison and use netmums to get potential stalls list. Advert to go in the newsletter asking if anyone wants a stall.

Teddy tombola stall discussed no decision made?

Proposals for spending of PTA funds.

Agreed spending -

Bulbs/seeds for planters - Suzanne to get quotes

Benches and picnic tables sturdy painted or unpainted Sarah to find quotes.

Christmas books for children

Proposed spending -

Basketball shoot x2 Julia to get quotes, blackboards and playground equipment, school council to be asked what they would like, awaiting survey on fort safety if this needs to be replaced we will have to consider what happens, money for yr. groups to get something in or maybe puppet show or theatre show for Shakespeare topic for whole school, or fund mini beast man, Art week, Fund transport for trips, outdoor reading room/quiet space.

To put in the newsletter does anyone have any suggestions on spending?

Next meeting 7th November 2013 which will be the AGM. Meetings will be on the first Thursday of the month.